

GIO Workers Compensation

What to do when an injury occurs



Avoid paying an excess by reporting all injuries to GIO within 5 days of notification from your employee. The excess waived may be up to the equivalent of one week of wages.

Report all new injuries to the GIO Workers Compensation immediately via phone 13 10 10 or facsimile 1300 733 677. You can also notify us via email at wcclaims_nsw@gio.com.au

Early notification of injury is critical to deliver effective injury management and achieve a safe, quick and durable return to work of the injured worker.

Enter details of the injury in the "Register of Injuries and Treatment" register as required by the Workers Compensation legislation.

Once any documentation is received ensure it is forwarded to GIO within 7 days. The mailing address is GPO Box 1464 Sydney NSW 2001. GIO will request a claim form together with a prescribed medical certificate if and when required.

Once the claim is lodged, keep in regular contact with the injured worker and the GIO Case Officer regarding the ongoing management of the injury.

Investigate the circumstances of the accident and where applicable take action to eliminate any hazards.

Provide suitable duties for your injured workers as this significantly improves return to work rates and claim outcomes.

13 10 10



It's a trust thing